

Accidents & Incidents Policy

(See incident procedure for when one child purposely inflicts harm on another)

The safety of your child is paramount, and every measure will be taken to ensure they are protected from hurting themselves. However, accidents do happen and the following information details how the incident will be dealt with:

Your child will be comforted and reassured.

The extent of your child's injuries will be ascertained and if necessary medical assistance will be called for.

Necessary first aid procedures will be carried out on your child.

Depending on the severity of the accident we will contact you to inform you and if necessary, ask you to collect your child from the setting or to meet us at the hospital. If it is a minor accident, we will advise at pick up.

All other children within our care who were not involved in the accident / incident will be kept safe at all times.

After every accident, however minor we will:

Complete an accident form on Ovivio. Accidents and incidents will also be documented on notes on Ovivio if necessary and notes on Ovivio are confidential. This will be presented to parents at collection to be signed digitally. Once signed the accident form will be viewable on the Ovivio App.

If the incident requires any further medical treatment beyond first aid treatment on site, we will:

Inform Ofsted (under Standard 3.51 of the EYFS, Inform Ofsted about any significant events)

Inform my Insurance Company.

Contact the local authority for additional advice/support.

Contact the local Social Care and RIDDOR if required.

It is important that you keep us informed regarding your child's condition following an accident and if you have sought additional medical advice or care.

Please be aware that if your child has had an accident that you think we should know about (such as a head injury) at home and if it has left a significant mark, cut or bruise we will need an existing injury form filling out on Blossom.